Rhode Island Department of Labor and Training

Workforce Investment Act Eligible Training Program

Provider Name: Coastal Career Academy   Contract #:4050- 76

Address: **Address if program is held at a another site:**

288 Plymouth Ave

Fall River, MA 02721

Program Name: Medical Billing & Coding Specialist

Office use only: ONET CODE   29-2071

CONTACT INFORMATION

Program Contact Person:	Phone:	508-536-5366	Fax:	508-762-1470
Debra Gomes/Tammy Latour	Email:	coastalcareer@comcast.net	Website:	coastalcareeracademy.com

Course Outline/Topics to be Covered

Students receive 480 hours of Medical Billing & Coding class hours including 160 hours of internship. Classes include Computer skills/Office Skills (fax, copy, typing). They will get knowledge of electronic medical recors software. Also research , and the ability to do claims. Students will receive certifcates of completion as a Medical Billing & Coding Specialist and certificates of completion in Medical Terminology, and Anatomy & Physiology. Once student has completed all programs they will test for the (NHA National Healthcare Association).

Required academic grade levels to enter program

Reading Grade Level   7

Math Grade Level   7

English Proficiency   Must be able to speak/ read and comprehend spoken English

Required to enter training program

	Yes	No
Physical	☑ Yes	☐ No
Vaccinations	☑ Yes	☐ No
Drug test	☐ Yes	☑ No
BCI	☑ Yes	☐ No
License	☐ Yes	☑ No
Tools	☐ Yes	☑ No
Experience	☐ Yes	☑ No
Other : High school diploma/GED		

MAY be required for employment

	Yes	No
Physical	☐ Yes	☑ No
Vaccinations	☐ Yes	☑ No
Drug test	☐ Yes	☑ No
BCI	☐ Yes	☑ No
Certification	☐ Yes	☑ No
License	☐ Yes	☑ No
Tools	☐ Yes	☑ No
Experience	☐ Yes	☑ No
Other :		

Participants will be qualified to seek employment in the following occupations:

1) Billing & Coder   2)

3)   4)

Is this program Pell grant eligible?   ☐ Yes   ☑ No

PROGRAM COSTS:

TUITION INCLUDES:

Tuition	$3,697.00
Fees	$50.00
Books	$303.00
Licensing	
Certificate fees	$105.00
Other, provide explanation	
Uniforms	$100.00

Total Tuition Cost $4,255.00

These are expenses that _MAY_ be reimbursed **after successful completion** of training.

Please indicate Yes, No or enter the amount

	YES	NO	AMOUNT
Books	☐ Yes	☑ No	
Licensing	☐ Yes	☑ No	
Tools	☐ Yes	☑ No	
Uniforms	☐ Yes	☑ No	
Travel	☐ Yes	☑ No	
Miscellaneous*	☑ Yes	☐ No	

* Bci Check

Total $0.00

Participant is responsible for :

Prerequisites	
Memberships	
Cost above tuition cap	$0.00
Expenses that **MAY** be reimbursed	$0.00

Total $0.00

Maximum ITA Responsibility (Max. $5500)

$4,255.00

PROGRAM LENGTH

Weeks and Hours and Additional Information

Class hours Monday-Thursday 9am-2pm
480 class hours 160 externship hours 24 weeks

What type of certificate will be awarded and by whom?   NHA(National Healthcare Association) Certification